



Nordic Music Days 2024 is looking for a project manager

Are you passionate about music and international collaboration? Do you have experience with project management, fundraising and process facilitation? Do you thrive on keeping several balls in the air and working with many different people? Then the position as project manager for Nordic Music Days 2024 might be something for you!

Nordic Music Days is a festival presenting Nordic contemporary music and sound. The festival has been running since 1888 and is one of the oldest festivals for contemporary classical music in the world. We currently work towards the festival taking place in Scotland in 2024, in collaboration with Scotland's new music networks.

We are looking for a project manager to coordinate the collaboration across the Nordic countries as well as develop and realize the festival together with our Scottish partners.

Tasks

The coordination of Nordic Music Days 2024, on behalf of the Nordic Composers Council, is based at the Danish Composers Society (DCS) in Copenhagen. As festival project manager, you will be employed by DCS, as part of a team in Copenhagen, which presently consists of four full- and part-time employees. Daily life in the office is varied, with a mix of all working autonomously and as a team. You will work closely together with DCS' general manager, as well as the project manager in Scotland. You will also play a central role in ensuring smooth and transparent communications with both the Nordic Composers' Council and staff in all the council members' Nordic offices.

Your tasks will include:

- Developing a project plan and timeline for the festival
- Processing facilitation in relation to programme development
- Fundraising
- Budget control
- Building partnerships
- Communication strategy
- Engaging in building a festival team
- Chairing meetings
- Overall coordination and performance of the festival, together with the Scottish partners
- Closing the budget after the festival and reporting to the Nordic Composers Council

Qualifications

- Proven experience with managing international collaboration projects
- Proven experience with process facilitation
- Proven experience with fundraising and budget control
- Experience with civil and / or audience engagement
- Knowledge about cultural infrastructures in the Nordic region
- Knowledge about contemporary music is an advantage but not a must
- Working knowledge of at least one Nordic language

Practical conditions

DCS' office is placed in the neighbourhood Nordhavn in Copenhagen, and we share the building with Koda (the Danish music copyright collecting society), two other composers' associations as well as the Association of music publishers in Denmark. We offer a full-time project engagement in a two-year period from February 2023 (or as soon as possible thereafter) – January 2025. It's possible to work in the office as well as from home. You are not required to live full-time in Copenhagen, but regular presence will be required, with greater intensity in particular periods.

Regular travels will be part of your engagement. Salary by further agreement and with reference to Danish accords and wage levels in the Danish cultural business. We encourage everyone who is qualified to apply for the job, and we look forward to receiving applications from candidates who will increase the cultural, social, and ethnic diversity of our team.

If the job as project manager for Nordic Music Days 2024 seems interesting for you, please send a motivated application as well as your resumé to: sth@komponistforeningen.dk.

We will be interviewing during the second and third week of January.

If you have questions about the job, please don't hesitate to call the general manager of DCS, Sine Tofte Hannibal, on +45 30263719 or send an email to the above email address.

Deadline: January 3rd, 2023.

We look forward to hearing from you!

www.nordiccomposers.com